

# The Big Table Catering Request Form

Thank you for choosing The Big Table for your catering needs. In order to provide you with not only the best service possible and an accurate pricing quote, please fill out as much of this form as possible. Please see our website [www.bigtable.net](http://www.bigtable.net) for a detailed catering menu to select from as well. Thank you.

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Event: \_\_\_\_\_ Date of Event: \_\_\_\_\_ Number of People: \_\_\_\_\_

Time: \_\_\_\_\_ Day of Week: \_\_\_\_\_

Delivery/Pickup?: \_\_\_\_\_ (Delivery is a \$25 additional fee)  
(Please include detailed directions for deliveries)

Servers? \_\_\_\_\_ (If yes, how many?) \_\_\_\_\_

What is your desired budget? \_\_\_\_\_

**Menu Items (If it is a Hot Buffet menu from website, please attach a copy and circle desired items):**

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Paper Goods (plates, napkins, silverware)? \_\_\_\_\_ If yes, specify which, please:

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Additional Comments or Requests: \_\_\_\_\_

\_\_\_\_\_

Please return this form to either

[karen\\_loveless@hotmail.com](mailto:karen_loveless@hotmail.com) OR  
118 Cross St. Chattanooga TN 37405